

Privacy Policy

Please download our Privacy Policy [here](#) or scroll to read below.

This website ("the website") is managed and operated by Citywebwatch Limited (and in this document this company name will be referred to as "we" or "us").

The Privacy Policy covers Citywebwatch Limited use of personal information that we collect when you use www.citywebwatch.com. The policy gives you information about cookies; use of cookies; and how you may reject such cookies. This policy also explains:

- What kind of personal information we collect and how it is collected
- How Citywebwatch Limited uses the information you provide
- 'Cookies'
- Disclosure
- How Citywebwatch Limited treats sensitive information
 - Management and security of personal information
 - Updating personal information
 - Seeking access to the personal information Citywebwatch Limited holds about you

Citywebwatch Limited may, from time to time, review and update this privacy policy statement to take account of new laws and technology and changes to our operations. All personal information held by Citywebwatch Limited will be governed by its most recent policy, posted on citywebwatch.com.

What kind of personal information we collect and how it is collected

From time to time, you will be asked to submit personal information about yourself (e.g. company name, company job title, telephone number and email address) in order to receive or use our services on our website or to receive your daily email. By entering your details in the fields requested, you enable us to properly manage the account and to provide you with the services you select.

We do not work with third party companies to sell you additional products. Your information is for our use only and when using your personal information we will act in accordance with current legislation and aim to meet current best practice.

Personal Information you provide:

We store the personal information you enter on citywebwatch.com or give to us in other ways. We obtain most personal information through our membership registration process and updates to membership details. You may provide information when you request or acquire a product or service from us, provide a product or service to us, or when you communicate with Citywebwatch Limited by email, telephone or in writing (for example if you contact our customer service department or provide feedback).

Indirect collection:

Citywebwatch Limited endeavours to collect personal information about an individual only from that individual. In some circumstances we may be given personal information by a third party e.g. your company key contact. If you provide personal information about another person to us, we require that you inform that person you have done so and provide them with a copy of this policy.

How Citywebwatch Limited uses the information you provide

We may use information we collect from you for the primary purpose for which it is collected and for such other secondary purposes that are related to the primary purpose of collection. Citywebwatch Limited generally uses personal information to:

- Provide you with products or services you have requested.
- Personalise and customise your experiences on citywebwatch.com.
- Help us manage and enhance our products and services.
- Communicate with you, or your company.
- Provide you with ongoing information about opportunities in which we believe you may be interested.
- Give you the opportunity to receive your daily email.

In most cases where we ask you to provide information about yourself, this information is essential in enabling us to fulfil our obligation under the terms of your subscription. If you do not provide us with that information, the ability to provide you with the requested product or service may be impaired and potentially, not possible.

Cookies and other technical information

During the course of any visit to www.citywebwatch.com, the pages you see, along with a short text file called a 'cookie', are downloaded to your computer. Many websites do this, because cookies enable website publishers to do useful things like find out whether the computer (and probably its user) has visited the website before. This is done on a repeat visit by checking to see, and finding, the cookie left there on the last visit.

Information supplied by cookies can help us to provide you with a better online user experience and assist us to analyse the profile of our visitors. For example cookies may be used to automatically populate your username and password logins to our site instead of having to manually enter these.

You may change your computers settings to either accept all cookies, notify when a cookie is issued, or not to receive cookies at any time. The last of these, of course, means that certain personalised services cannot then be provided to that user and accordingly you may not be able to take full advantage of all of the citywebwatch.com features. Each browser is different, so check the "Help" menu of your browser to learn how to change your cookie preferences.

We may also use "Web beacons" that monitor your use of our sites. Web beacons are small strings of code that provide a method for delivering a graphic image on a Web page for the purpose of

transferring data, such as the IP (Internet Protocol) address of the computer that downloaded the page on which the Web beacon appears, the URL (Uniform Resource Locator) of the page on which the Web beacon appears, the time the page containing the Web beacon was viewed, the types of browser that fetched the Web beacon and the identification number of any cookie on the computer previously placed by that server. When corresponding with you via HTML capable email, Web beacons let us know whether you received and opened our email.

On their own, cookies or Web beacons do not contain or reveal any personally identifiable information. However, if you choose to furnish the site with personally identifiable information, this information can be linked to the data stored in the cookies/Web beacons.

By using this website, you specifically agree to our use of cookies and Web beacons as described herein. You may adjust your browser to reject cookies from us or from any other Web site. Additionally, by setting your Web browser to display HTML emails as text only, you may be able to prevent the use of some Web beacons. Please consult the "Help" section of your browser for more information. However, certain areas of our sites can only be accessed in conjunction with cookies or similar devices and you should be aware that disabling cookies or similar devices might prevent you from accessing some of our content.

For further information on cookies, please visit www.allaboutcookies.org

Disclosure

We may, from time to time, also provide your information to:

- Third parties engaged by us to perform functions on our behalf, but this will be limited to such functions as processing credit card information, debt collection, CWW newsletters and for research.

Management and security of personal information

We have appointed a Data Controller to oversee the management of personal information in accordance with this policy and the UK Data Protection Act 1998 and its subsequent refinement in The [Privacy and Electronic Communications \(EC Directive\) Regulations 2003](#).

We protect the personal information we hold from misuse, loss, unauthorised access, modification or disclosure by various means including firewalls, pass word access, secure servers and encryption of credit card transactions.

Updating personal information

We endeavour to ensure that the personal information we hold is accurate, complete and up-to-date. You can update your membership information via the 'Edit Profile' section on either our daily email or via our website.

Where personal information is no longer required by us, it will be destroyed, de-identified or suppressed.

Seeking access to the personal information Citywebwatch Limited holds about you

You have the right to request a copy of the personal information that we hold about you and to have any inaccuracies corrected. (We charge £10 for the administration of information requests.)

Please address requests to the Data Controller, 125 Old Broad Street, EC2N 1AR, LONDON UK or via email at: customerservice@citywebwatch.com

Subscriber information: Members can access the membership information we hold about them at any time via the "Edit Profile" section on the website.

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this webpage.

Last reviewed: **Wednesday 15th July 2015**